Beth Israel Lahey Health

BILH Vaccination Site Details and Leadership

Date: 5/4/2021

Table of Contents

I. Chelsea

II. Boston (Longwood)

III. Dorchester

IV. Burlington

V. Beverly

VI. North Quincy

VII. Cambridge

VIII. Plymouth

IX. Newburyport

X. Gloucester

XI. Sponsoring Hospitals and Site Identifiers

Beth Israel Lahey Health

I. Chelsea

Former Save-A-Lot Food Store		
Address	1100 Revere Beach Pkwy, Chelsea, MA 02150	
Entity Operating Site / Sponsoring Hospital	Beth Israel Deaconess Medical Center	
Opening Date	Thursday, February 4, 2021	
Role	**Name**	**Contact Information**
Entity Lead	Ellen Volpe	evolpe@bidmc.harvard.edu
Operational Lead	Lucia Matos	lymatos@bidmc.harvard.edu
Site Medical Director	Barbra Blair, MD	bblair@bidmc.harvard.edu
Facilities Lead	Jerome Andaya	jandaya@bidmc.harvard.edu
Pharmacy Lead	Peggy Stephan	mstephan@bidmc.harvard.edu
IT Lead	John Casavant	jcasavan@bidmc.harvard.edu 617-283-5334
Site Description	The site is the former Save-a-Lot grocery store located in the "Chelsea Commons Plaza". It is located in the same plaza and just to the left of a Home Depot and multiple other retail outlets. There is ample free parking in the lot just in front of the clinic. There is easy access from multiple highways and accessible by multiple bus lines. Patients are screened on the sidewalk prior to entry under a covered awning and then queue inside the clinic for check-in and vaccination. The space consists of a large open area with space for up to 14 vaccination stations. There is room for approximately 72 observation chairs with a co-located first aid station for those that may need to be evaluated or treated for side effects. There are multiple rooms for storage, vaccine preparation, meeting space and staff lounge. There are 2 handicapped accessible bathrooms available for patients and staff. There are separate dedicated entrances and exits for one-directional patient flow into and out of the site.	
Operating Model Summary	The site is leased and fully operated by BIDMC and employees. EVS and Public Safety are provided by BIDMC. The vaccine is transported to and from Chelsea each day by BIDMC Pharmacy via a courier.	
Throughput	Current state: 6-10 vaccination stations/day based on supply.	Assuming 10 vaccination stations: Daily maximum: 640 per day Weekly maximum: 3,840
Staffing Model	4 Check-In Staff, 2 Check-Out Staff, 10 Vaccinators, 3 observers, 1 Director, 1 Practice Manager, 2 APP/MD, 1 Floater	
Hours of Operation	Appointment & Walk-In Hours Monday-Saturday, 9a-4p	
Pharmaceuticals	• Product will not be stored overnight on-site • Product will be ordered, managed and distributed by BILH Pharmacy • Product will be drawn into single dose by Pharmacy	

II. Boston (Longwood)

Temple Israel of Boston		
Address	477 Longwood Ave, Boston, MA 02215	
Entity Operating Site / Sponsoring Hospital	Beth Israel Deaconess Medical Center	
Opening Date	Opened Monday, January 25, 2021	
Role	**Name**	**Contact Information**
Entity Lead	Ellen Volpe	evolpe@bidmc.harvard.edu
Operational Lead	Sandi Leitao	sleitao@bidmc.harvard.edu
Site Medical Director	Barbra Blair, MD	bblair@bidmc.harvard.edu
Facilities Lead	Tony Minascalco	aminisca@bidmc.harvard.edu
Facilities Lead	Amanda Nicastro	anicastr@bidmc.harvard.edu
Pharmacy Lead	Peggy Stephan	mstephan@bidmc.harvard.edu
Pharmacy Lead	Julie Lanza	jlanza@bidmc.harvard.edu
IT Lead	John Casavant	jcasavan@bidmc.harvard.edu 617-283-5334
Site Description	Temple Israel is a handicap accessible temple, which consists of a large atrium and open main room on the first floor. This space has accessible bathrooms and an adequate queuing area. The atrium has 10 vaccination stations and the large room off the atrium has about 45 chairs for observation. There is a first aid station in the back of the observation space for those that may need to be evaluated or treated for side effects. This first aid station will be accessible to the back door should a patient need to be transported by EMS. On the second floor, there is a room overlooking the observation area which is used as a clean medical room for storage and drawing of the vaccine. There is also a second room overlooking the large observation area for staff respite and/or a command center. The Temple is accessible by multiple bus routes, train routes and two parking garages within close proximity.	
Operating Model Summary	This site operates with BIDMC staff via a contract with the Temple. EVS and Public Safety are provided by BIDMC. The vaccine is transported to and from the Temple each day by BIDMC Pharmacy via a courier.	
Throughput	Assuming 12 vaccinating stations Daily maximum: 1,000 Weekly maximum: 6,200	
Staffing Model	2 Check-In Staff, 3 Check-Out Staff, 10 Vaccinators, 2-3 Observers, 1 LIP	
Hours of Operation	Appointment & Walk-In Hours Monday-Thursday, 9a-6p Friday, 9a-2p	
Pharmaceuticals	• Product will not be stored overnight on-site • Product will be ordered, managed and distributed by BILH Pharmacy • Product will be drawn into single dose by Pharmacy	

Beth Israel Lahey Health

III. Dorchester

First Parish Church		
Address	10 Parish St, Dorchester, MA 02122	
Entity Operating Site / Sponsoring Hospital	Beth Israel Deaconess Medical Center	
Opening Date	Monday, February 1, 2021	
Role	**Name**	**Contact Information**
Entity Lead	Ellen Volpe	evolpe@bidmc.harvard.edu
Operational Lead	Minh Le	mle5@bidmc.harvard.edu
Site Medical Director	Barbra Blair, MD	bblair@bidmc.harvard.edu
Facilities Lead	Dustin Reynolds	dreynol2@bidmc.harvard.edu
Pharmacy Lead	Peggy Stephan	mstephan@bidmc.harvard.edu
Pharmacy Lead	Julie Lanza	jlanza@bidmc.harvard.edu
IT Lead	John Casavant	jcasavan@bidmc.harvard.edu 617-283-5334
Site Description	First Parish Dorchester is a public church with a handicap accessible ramp entrance, two options for entrance/exit and one public/patient restroom. This location has two options for queueing – one indoors within a narrow hallway and one outdoors that providers more space flexibility. This space allows for 6 vaccination stations and 20-30 observation chairs for patients and escorts. The sanctuary provides an option to address reactions and store a stretcher, but will otherwise not be accessible to patients. There is a very small restroom on the second floor, which can be made available to staff and room for an administrator and paper storage. No hospital phones on site as location will function on Wi-Fi hotspots. Other community organizations will have access to the site. Street parking is available and two MBTA stations (Fields Corner and Savin Hill on the red line) are within one mile.	
Operating Model Summary	BIDMC staff will support BILH patient vaccinations. Collaboration with Bowdoin Street Health Center is ongoing due to geographic proximity. Contracted services are utilized for public safety, cleaning, courier, and needle retrieval.	
Throughput	Assuming 6 vaccinating stations Daily maximum: 470 Weekly maximum: 3,300	
Hours of Operation	Appointment & Walk-In Hours Monday-Saturday, 9a-4p	
Pharmaceuticals	• Product will not be stored overnight on-site • Product will be ordered, managed and distributed by BILH Pharmacy • Product will be drawn into single dose by Pharmacy	

IV. Burlington

Gordon Building – Lahey Medical Records		
Address	29 Mall Road, Burlington, MA 01803	
Entity Operating Site / Sponsoring Hospital	Lahey Hospital & Medical Center	
Opening Date	Monday, January 25, 2021	
Role	**Name**	**Contact Information**
Entity Lead	Tania Mangahas	tania.l.mangahas@lahey.org
Operational Lead	Ron Ponchak	Ronald.E.Ponchak@lahey.org
Site Manager	Shauna Coppinger	shauna.coppinger@lahey.org
Site Medical Director	Ellen Dutta, MD	ellen.j.dutta@lahey.org
Facilities Lead	Tony Minascalco	aminisca@bidmc.harvard.edu
Pharmacy Lead	Nancy Huff	nancy.a.huff@lahey.org
IT Lead	David Vasques	David_M_Vasques@lahey.org
Site Description	29 Mall Rd is a training and administrative office building owned by LHMC. Patients are directed to enter the site from the Mall Rd entrance and follow signs to the south parking area and entrance. All patients and essential companions are screened at the entrance. They are then greeted by registration colleagues who verify their information. Patients are directed to an open vaccine station. There are 11 vaccine stations set up in the main lobby of the building. There is also a location for Pharmacy preparation. Once the patient receives their vaccine they are directed to a large cafeteria area for observation. There are accessible bathrooms available off the main lobby. There is a room off the main lobby for supply storage. There are also multiple cubicles for staff respite.	
Operating Model Summary	29 Mall Rd will be staffed by contract staff and LHMC colleagues	
Throughput	Assuming 13 vaccinating stations Daily maximum: 700-900 Weekly maximum: 4,500-6,400	
Staffing Model	2 Check-In Staff, 10-11 Vaccinators, 1-2 Pharmacist, 2-3 Observers	
Hours of Operation	Appointment Hours Monday-Sunday, 7a-7p	Walk-In Hours Monday-Friday, 7a-4:30p
Pharmaceuticals	● Product will not be stored overnight on-site ● Product will be ordered, managed and distributed by BILH Pharmacy ● Product will be drawn into single dose by Pharmacy	

V. Beverly

Vittori-Rocci Post		
Address	143 Brimbal Ave, Beverly, MA 01915	
Entity Operating Site	Beth Israel Lahey Health Primary Care	
Sponsoring Hospital	Beverly Hospital	
Opening Date	Monday, February 1, 2021	
Role	**Name**	**Contact Information**
Entity Lead	Denis Gallagher	Denis.Gallagher@bilh.org
Operational Lead	Melissa Johnston	Melissa_M_Johnston@lahey.org
Site Manager	Tracy Pelletier	tracy.pelletier@lahey.org
Site Project Manager	Jackie Erbafina	Jacquelyn.Erbafina@Lahey.org
Site Medical Director	Kristy Cahill, MD	Kristy.Cahill@lahey.org
Site Medical Director	Dan McCullough, MD	Daniel.J.Mccullough@lahey.org
Facilities Lead	Jerome Andaya	jandaya@bidmc.harvard.edu
Pharmacy Lead	Hope Violette	hope.violette@lahey.org
IT Lead	David Taveras	David.A.Taveras@Lahey.org
Site Description	At Vittori-Rocci Post, we are utilizing the function room and bar/kitchen area. Space has a designated single entrance/exit, a shared parking lot, and a handicap accessible ramp. There is a total of 3,500 square feet of space. There are 6 vaccination stations. After immunization, patients enter a large space for observation with single chairs. Double chairs are set up for patients with escorts.	
Operating Model Summary	This site operates with Lahey legacy staff via HR recruitment efforts. Public Safety is provided by the town via a vendor contract: LAZ is used for parking and traffic flow. Beverly Hospital Public Safety supplements on-site safety oversight. EVS is contracted. Vaccine is transported to and from the site each day by the centralized pharmacy in the Westwood location.	
Throughput	Assuming 6 vaccinating stations Daily maximum: 780 Weekly maximum: 4,680	
Staffing Model	2 Greeters, 3 Check-In Staff, 2 Check-Out Staff, 6 Vaccinators, 3 Pharmacy Techs, 2 Observers, 2 Rovers, 9 Admin Staff	
Hours of Operation	Appointment Hours Monday-Friday, 9a-5p Saturday, 8:30a-3p Sunday, 9a-12p	Walk-In Hours Monday-Friday, 10a-12p & 1:30p-3:30p
Pharmaceuticals	• Product will not be stored overnight on-site • Product will be ordered, managed and distributed by BILH Pharmacy • Product will be drawn into single dose by Pharmacy	

VI. North Quincy

Josiah Quincy Building		
Address	200 Newport Ave, Quincy, MA 02171	
Entity Operating Site	Beth Israel Lahey Health Primary Care	
Sponsoring Hospital	Beth Israel Deaconess Hospital - Milton	
Opening Date	Monday, February 1, 2021	
Role	**Name**	**Contact Information**
Entity Lead	Denis Gallagher	Denis.Gallagher@bilh.org
Operational Lead	Alex Barker	Alex.Barker@bilh.org
Site Manager	Heather Simpson	hsimpso2@bidmc.harvard.edu
Site Manager	Rachael Twombly	rtwombly@bidmc.harvard.edu
Site Project Manager	John Kemble	Johnathan.J.Kemble@lahey.org
Site Medical Director	Roger Schutt, MD	rschutt1@bidmc.harvard.edu
Facilities Lead	Andrew Livingstone	aliving2@bidmc.harvard.edu
Pharmacy Lead	Feng Zhung	Feng_Zhung@bidmilton.org
IT Lead	Phil Mastrogiacomo	phil_mastrogiacomo@bidmilton.org
Site Description	This site is a former State Street Bank commercial building located adjacent to the North Quincy MBTA station. Parking is available with 370 parking spots in an attached garage. The building is handicapped accessible. • First-floor check-in, second-floor vaccination and observation. First phase is (6) vaccination stations with (3) check-in stations. Future ramp up phasing is TBD. Full build out is (20-24) vaccination stations. • First phase is (10) computers. Future phases are TBD. • Furniture is existing. Partitions are fabricated and ready to be installed. Jump bag, portable vitals, and AED were supplied by BIDMC Facilities. • Stretcher and wheelchairs were supplied by BID-Milton. • Cleaning and security companies are contracted.	
Operating Model Summary	This site will operate with BILHPC staff and staff hired through HWL/FlexUp staffing agency. The vaccine is transported to and from the site each day by Westwood Central Pharmacy via a courier.	
Throughput	Assuming 20 vaccinating stations Daily maximum: 1,750 Weekly maximum: 8,750	
Staffing Model	Clinical and non-clinical staff with 20 vaccinators. Project 21 additional clinical staff and 41 non-clinical staff at full capacity. Plan to start with 6 vaccinators and associated staff.	
Hours of Operation	Appointment Hours Monday-Friday, 9a-4:30p	
Pharmaceuticals	• Product will not be stored overnight on-site • Product will be ordered, managed and distributed by BILH Pharmacy • Product will be drawn into single dose by Pharmacy	

VII. Cambridge

Former Marino Center			
Address	2500 Mass Ave, Cambridge, MA 02140		
Entity Operating Site	Beth Israel Lahey Health Primary Care		
Sponsoring Hospital	Mount Auburn Hospital		
Opening Date	Targeting to open Monday, February 1, 2021		
Role	**Name**	**Contact Information**	
Entity Lead	Denis Gallagher	Denis.Gallagher@bilh.org	
Operational Lead	Alex Barker	Alex.Barker@bilh.org	
Site Director	Janet DaCosta	Janet.DaCosta@mah.org	
Site Manager	Tammi Lawrence	tlawrenc@mah.harvard.edu	
Site Project Manager	Laura Plum	Laura.j.plum@lahey.org	
Site Medical Director	Elissa Stecker, MD	estecker@mah.harvard.edu	
Facilities Lead	Dana Dahill	ddahill@bidmc.harvard.edu	
Pharmacy Lead	Paul Arpino	parpino@mah.harvard.edu	
IT Lead	Sumeet Sethi	ssethi1@mah.harvard.edu	
Throughput	Current State: 6 vaccinating stations	Assuming 12 vaccinating stations Daily maximum: 1,008 Weekly maximum: 5,040	
Staffing Model	6 Vaccinators, 2 Pharmacy Techs, 3 Greeters, 4 Observers, 6 Check-In/Check-Out Staff, 1 Rover/Screener, 1 RN Float		
Hours of Operation	Appointment Hours Monday-Friday, 9a-4:30p	Walk-In Hours Monday-Friday, 10a-12p & 1p-3p	
Pharmaceuticals	• Product will not be stored overnight on-site • Product will be ordered, managed and distributed by BILH Pharmacy • Product will be drawn into single dose by Pharmacy		

VIII. Plymouth

Former Pier 1		
Address	122 Colony Place Road, Plymouth, MA 02360	
Entity Operating Site	Beth Israel Lahey Health Primary Care	
Sponsoring Hospital	Beth Israel Deaconess Hospital - Plymouth	
Opening Date	Targeting to open Monday, February 15, 2021	
Role	**Name**	**Contact Information**
Entity Lead	Denis Gallagher	Denis.Gallagher@bilh.org
Operational Lead	Alex Barker	Alex.Barker@bilh.org
Site Manager	Ian Quinn	iquinn@bidmc.harvard.edu
Site Project Manager	Debbie Grover	dgrover@bidmc.harvard.edu
Site Medical Director	Ulrike Kohler, MD	ukohler@bidplymouth.org
Facilities Lead	Andy Geagan	ageagan@bidmc.harvard.edu
Pharmacy Lead	Kris McGill	kmcgill@bidplymouth.org
IT Lead	Tony Howard	ahoward@bidplymouth.org
Site Description	Large open former retail space with ample parking in adjacent area. Space allows for open workflow to accommodate vaccine clinic.	
Operating Model Summary	This site operates with BILHPC staff and HWL/FlexUp contracted staff. Security and cleaning personnel are contracted. Vaccine is transported to and from the site each day by Westwood Central Pharmacy via a courier.	
Throughput	Assuming 10 vaccinating stations Daily maximum: 480 Weekly maximum: 2,400	
Hours of Operation	Appointment Hours Monday-Friday, 8a-4:30p	Walk-In Hours Monday-Friday, 9a-11a & 1p-3p
Pharmaceuticals	• Product will not be stored overnight on-site • Product will be ordered, managed and distributed by BILH Pharmacy • Product will be drawn into single dose by Pharmacy	

IX. Newburyport

Newburyport Senior Community Center		
Address	331 High St, Newburyport, MA 01950	
Entity Operating Site	Beth Israel Lahey Health Primary Care	
Sponsoring Hospital	Anna Jaques Hospital	
Opening Date	Targeting to open Monday, February 15, 2021	
Role	**Name**	**Contact Information**
Entity Lead	Denis Gallagher	Denis.Gallagher@bilh.org
Operational Lead	Melissa Johnston	Melissa_M_Johnston@lahey.org
Site Manager	Erin Jackson	Erin.Jackson@lahey.org
Site Project Manager	Jackie Erbafina	Jacquelyn.Erbafina@lahey.org
Site Medical Director	Sangita Agarwal, MD	sjagarwa@bidmc.harvard.edu
Site Medical Director	Alex Asch, MD	ahasch@bidmc.harvard.edu
Facilities Lead	Jonathan DeAngelis	jdeange3@bidmc.harvard.edu
Pharmacy Lead	Yinka Ojutalayo	aojutalayo@ajh.org
IT Lead	Bob Buchanan	RBuchanan@ajh.org
Site Description	At the Newburyport Senior Center, we are utilizing the function room and kitchen area. Space has separate entrance/exit, a shared parking lot, and handicap ramp. There are 6 vaccination stations. After immunization, patients enter a large space for observation with single chairs as well as double chairs to accommodate patients with escorts.	
Operating Model Summary	This site will operate with Lahey legacy staff via HR recruitment efforts. Public Safety is contracted with the town. LAZ handles parking and traffic flow. EVS is contracted. Vaccine is transported to and from the site each day by the centralized pharmacy from the Westwood location.	
Throughput	Assuming 6 vaccinating stations Daily maximum: 750 Weekly maximum: 3,750	
Staffing Model	6 Vaccinators, 3 Pharmacy Techs, 2 Greeters, 2 Observers, 2 Check-In Staff, 2 Check-Out Staff, 2 Rovers, 8 Admin Staff	
Hours of Operation	Monday-Friday, 8a-7p	
Pharmaceuticals	• Product will not be stored overnight on-site • Product will be ordered, managed and distributed by BILH Pharmacy • Product will be drawn into single dose by Pharmacy	

X. Gloucester

Elks Lodge		
Address	97 Atlantic Rd #101, Gloucester, MA 01930	
Entity Operating Site	Beth Israel Lahey Health Primary Care	
Sponsoring Hospital	Addison Gilbert Hospital	
Opening Date	Targeting to Open Tuesday, February 16, 2021	
Role	**Name**	**Contact Information**
Entity Lead	Denis Gallagher	Denis.Gallagher@bilh.org
Operational Lead	Melissa Johnston	Melissa_M_Johnston@lahey.org
Site Manager	Andrea Quinn	Andrea.Quinn@lahey.org
Site Project Manager	Jackie Erbafina	Jacquelyn.Erbafina@lahey.org
Site Medical Director	Karen Damico, MD	karen.damico@lahey.org
Facilities Lead	David Foye	dfoye@bidmc.harvard.edu
Pharmacy Lead	Hope Violette	Hope.Violette@lahey.org
IT Lead	David Taveras	David.A.Taveras@Lahey.org
Site Description	At Elks Lodge, we are utilizing the function room and bar/kitchen area. Space has a designated single entrance/exit, a shared parking lot, and handicap accessible ramp. There are 6 vaccination stations. After immunization, patients enter a large space for observation with single chairs as well as double chairs to accommodate patients with escorts.	
Operating Model Summary	This site will operate with Lahey legacy staff via HR recruitment efforts. Public Safety is contracted with the town. LAZ manages parking and traffic flow. EVS is contracted. Vaccine is transported to and from the site each day by the centralized pharmacy in the Westwood location.	
Throughput	Assuming 5 vaccinating stations Daily maximum: 531 Weekly maximum: 2,655	
Staffing Model	5 Vaccinators, 2 Pharmacy Techs, 2 Greeters, 2 Observers, 2 Check-In Staff, 2 Check-Out Staff, 2 Rovers, 8 Admin Staff	
Hours of Operation	Appointment Hours Monday-Wednesday, 8a-7p	Walk-In Hours Monday-Wednesday, 10:30a-12p & 2p-4:30p
Pharmaceuticals	• Product will not be stored overnight on-site • Product will be ordered, managed and distributed by BILH Pharmacy • Product will be drawn into single dose by Pharmacy	

XI. Sponsoring Hospitals and Site Identifiers

Clinic	Sponsoring Hospital	Staffed By	Visual Identity
Boston (Longwood) Temple Israel of Boston 477 Longwood Ave	BIDMC	BIDMC	Beth Israel Lahey Health Beth Israel Deaconess Medical Center
Burlington Gordon Building – Lahey Medical Records 29 Mall Rd	LHMC	LHMC	Beth Israel Lahey Health Lahey Hospital & Medical Center
Beverly Vittori-Rocci Post 143 Brimbal Ave	Beverly Hospital	BILH Primary Care	Beth Israel Lahey Health Beverly Hospital In affiliation with Beth Israel Lahey Health Primary Care
Cambridge Former Marino Center 2500 Mass Ave	Mount Auburn Hospital	BILH Primary Care	Beth Israel Lahey Health Mount Auburn Hospital In affiliation with Beth Israel Lahey Health Primary Care
Chelsea Former Save-A-Lot Food Store 1100 Revere Beach Pkwy	BIDMC	BIDMC	Beth Israel Lahey Health Beth Israel Deaconess Medical Center
Dorchester First Parish Church 10 Parish St.	BIDMC	BIDMC	Beth Israel Lahey Health Beth Israel Deaconess Medical Center
Gloucester Elks Lodge 97 Atlantic Rd #101	Addison Gilbert Hospital	BILH Primary Care	Beth Israel Lahey Health Addison Gilbert Hospital In affiliation with Beth Israel Lahey Health Primary Care
Newburyport Senior Community Center 331 High Street	Anna Jaques Hospital	BILH Primary Care	Beth Israel Lahey Health Anna Jaques Hospital In affiliation with Beth Israel Lahey Health Primary Care
North Quincy Josiah Quincy Building 200 Newport Avenue	BID-Milton	BILH Primary Care	Beth Israel Lahey Health Beth Israel Deaconess Milton In affiliation with Beth Israel Lahey Health Primary Care
Plymouth Former Pier 1 122 Colony Pl Road	BID-Plymouth	BILH Primary Care	Beth Israel Lahey Health Beth Israel Deaconess Plymouth In affiliation with Beth Israel Lahey Health Primary Care