Reuse of a single ENVO® mask is approved for a single provider during care of multiple patients on a unit for three shifts until cleaned by CSPD or until the mask is no longer functioning appropriately.

For videos on how to use and clean the ENVO® mask please visit: https://envomask.com/instructions/

**Notes**
- Most important steps are hand hygiene and use of clean gloves; avoid contaminating the “clean” portions of the mask used for donning and removal
- ENVO® mask FILTERS will be discarded in CPD
- This guidance applies to any patients (including COVID-19 suspect or confirmed) undergoing aerosol-generating procedures, when a full face shield/cover mask is worn over ENVO® mask
- ENVO® masks should not be worn in the operating room (OR). If needed, use a clean surgical mask over the ENVO® mask for a sterile procedure outside of the OR.

1. ENVO® MASK DONNING PROCEDURE
   - With first use, label ENVO® mask case with your first and last name
   - Prepare storage bag
     - Obtain clean single use plastic (Ziploc) bag
     - Label bag with your name to prevent reuse by another individual
   - Label the outside of a new ENVO® mask with your name
   - Place the mask over your head and wear it around your neck
   - Adjust the ball so that the mask is 4 inches from your face, this will also be the rest place for your mask when it is not in use
   - Hold ear clips in each hand and hook clips over your ears simultaneously (see alternative headgear options below)
   - Use hands to align mask on your face properly
   - Adjust the ball for a secure fit and a good seal
   - Check your mask seal by placing hands over the filter area and inhale, the air gel cushion should compress with inhale, if you cannot feel the air gel compressing into your face, adjust the mask and try again

2. REMOVE ENVO® MASK
   - Perform hand hygiene and don clean gloves
   - Adjust the ball to loosen the mask
   - Grasp both ear clips simultaneously and pull away from your face
   - Remove ENVO® mask by lifting up over your head; avoid touching the respirator itself and only manipulate the ear clips and straps
3. STORE ENVO® MASK

- Place ENVO® mask (dirty) in previously labeled plastic bag with the headgear and straps (clean) outside of the bag
- Place the plastic bag into the original storage case after cleaning with hospital-approved germicidal wipe
- Remove gloves
- Perform hand hygiene
- Store ENVO® mask case in the designated storage location for your unit

4. DONNING PROCEDURE FOR REUSE

- Prepare a new storage bag as in #1 above
- Perform hand hygiene and don clean gloves
- Carefully remove ENVO® mask from bag by the strap or ear clip and inspect integrity
- Follow donning procedure above; still wearing clean gloves
- Perform seal check as described above; touch the front of the respirator last
- Dispose of single use plastic bag in regular trash
- Remove gloves
- Perform hand hygiene
- Perform patient care as usual, adhering to Standard Precautions
- When ready to remove ENVO® mask, repeat steps #2-3 for ENVO® mask removal and storage

5. CLEANING OF ENVO® EVERY THREE SHIFTS (OR IF VISIBLY SOILED) BY CSPD

- Refer to institution-specific ENVO® mask collection and transport procedures
- ENVO® masks will be cleaned every three shifts following the BILH CSPD Protocol for Cleaning ENVO Masks
Alternative Headgear Positioning
2 OPTIONS

**Option 1:** Interlock the ear clips behind your head

![Interlock ear loops](image1)

**Option 2:** Interlock ear pieces around ponytail

![Interlock ear pieces around ponytail](image2)