

BIDMC A Guide to Advance Care Planning (ACP) – Screen for ALL patients on admission

1. Identify a PROXY.	
If no proxy:	<ul style="list-style-type: none"> • <i>“Whom do you want to be your voice and make medical decisions if you become unable to speak for yourself?”</i>
If proxy in chart:	<ul style="list-style-type: none"> • Verify information is still accurate. • <i>“Is NAME still your proxy?”</i> • Enter proxy name in OMR. Complete proxy form.
Document:	In OMR, enter name and phone # under Advance Care Planning > Health Care Proxy Edit
2. Inquire about KNOWN PREFERENCES and wishes.	
All patients	<ul style="list-style-type: none"> • <i>“Have you ever thought about your wishes for medical care if you are too sick to speak for yourself?”</i>
3. Document results of immediate PLAN.	
If YES:	<ul style="list-style-type: none"> • <i>“Can you share your thoughts?”. . . . “Thank you for sharing. Based on what you have shared, . . .”</i>
Pt with clear and realistic wishes.	<ul style="list-style-type: none"> • <i>“You seem clear in your desire to avoid being put on a machine. I think that is a reasonable choice, which we will document for you”. DNR/DNI order, MOLST form.</i> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • <i>“I understand that you wish the medical team to do everything possible to prolong your life, including being on a ventilator and attempts at CPR. I will document your wishes.” Full code</i>
Pt with clear, potentially unrealistic wishes.	<ul style="list-style-type: none"> • <i>“I hear that you want to do everything possible to help you live longer and feel better. I hope for that, too. For now, if you become critically ill, we will pursue all interventions, including a ventilator and attempts at CPR. I worry that, even with all possible interventions, your health is fragile. Perhaps, we talk about this again in more detail? Full code for now. Consider Pall Care consult</i>
If not YES:	<ul style="list-style-type: none"> • <i>“I know it can be challenging to think about this. I ask everyone, just in case you have. While you are deciding, our default would be to put you on a breathing machine and attempt CPR, if you get that sick. I may re-visit this with you at another time.” Full code for now.</i>
Document:	<ul style="list-style-type: none"> • Enter note in OMR. Check the <input type="checkbox"/> Advance Care Planning box under the note.